

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Wednesday, August 1, 2018. The meeting was called to order at 7:00 P.M. by Mayor Pro tem Heagel. Council Members present were: Banks, Durgin, and Behrends and Ryan.

Mayor Pro tem Heagel asked for approval of the agenda. Motion by Durgin to approve the agenda, second by Ryan, and approved unanimously. Mayor Pro tem Heagel asked for approval of the Consent Agenda, including routine items, minutes of the regular meeting of the July 16, 2018, claims paid from July 16, 2018, through July 31, 2018, per Resolution 2012-07, claims to be paid from July 16, 2018 through July 31, 2018, approval of Liquor license for Dollar General Store 17382, and Police Stats through June, 2018.

Paid claims list – July 16, 2018 through July 31, 2018 – Per resolution 2012-07

IRS, fed/fica 7/13 payroll	\$3,711.13
IRS, fed/fica 7/27 payroll	3,065.15
IA Dept. of Rev., State W/H	1,293.00
IA Dept. of Rev., sales tax	889.00
Wellmark, insurance premium	4,781.45
Marco, copier	162.49
Jessica Siems, P&R-reimbursement concessions	323.13
Delta Dental, insurance	631.18
Principal Financial, insurance	60.42
VISA, postage/web/parts/supplies/Pool training	947.54
US Post Office, postage	24.70
US Post Office, August utility billing	<u>205.92</u>
TOTAL	\$16,095.11

FIRE

Joe's Collision & Performance, batteries E2	\$437.74
Worth County Engineer, fuel	101.38
Staples, printer ink	<u>128.68</u>
TOTAL	\$667.80

LIBRARY

Alliant Energy, utilities	\$250.00
Baker & Taylor, books	54.43
Centurylink, telephone	108.90
Marco, copier	33.06
Marilyn Pinta, DVD's/books/garbage bags	149.57
Router 12 Networks, internet	85.00
Staples, printer receipt paper	44.99
VISA, SRP/postage/DVD's/flower pot/dirt	407.23
West Des Moines Public Library, book discussion fee	<u>10.00</u>
TOTAL	\$1,143.18

Claims to be paid – July 16, 2018 through July 31, 2018

GC Distributing, garbage bags	\$1,519.18
ULINE, supplies	74.07
Worth County Engineer, fuel	1,121.22
Logan Butler, cell phone reimbursement	15.00
Jordan McLaughlin, clothing allowance reimbursement	64.98
ACCO, chemicals	2,714.20
US Cellular, cell phone	115.86
Lawson Products, marking tool	78.36
NIACOG, rehab & tech services-payment #2	750.00
All Things Advertising, website	29.00
Central Iowa Distributing, supplies	55.20
Floyd & Leonard, part	27.32
Municipal Supply, parts	523.61
Iowa DNR, FY '19 Annual Dues	210.00
Mid-Iowa Solid Waste Equipment, sweeper parts	174.32
Central Tank Coating, Inc., water towers	3,700.00
Staples, office supplies	99.93

Dick's Place, tow	194.00
Centurylink, telephone	564.52
Toyne Inc., FD-truck chassis	153,687.00
Aaron Pals, PD-cell phone reimbursement	30.00
Cameron Curoe, PD-cell phone reimbursement	30.00
Worth County Sheriff, PD-calls	1115.00
Mojo DJ, Pool-inflatable party	100.00
Brooke Stiles, Pool-concession reimbursement	12.50
Regan Banks/RKB Inflatable, Pool-party	1105.00
Hewett Wholesale, concessions	456.95
Winnebago County Public Health, Pool-inspection	418.00
RecSupply, Pool-clock/chemical kit	<u>100.44</u>
TOTAL	\$169,085.66

At this time the Public Forum was open.

Several citizens spoke at open forum

Public Forum was closed

NEW BUSINESS

1. Mayoral Appointee

Mayor Pro tem told the council he is not interested in the position of Mayor. Mayor Pro tem Heagel suggested Council Member Banks for the Mayor position as he has experience as a former Mayor. Motion by Mayor Pro tem Heagel to appoint Council Member Banks to the position of Mayor, second by Ryan. Roll vote: Ryan – Aye, Behrends – Aye, Durgin – Aye, Mayor Pro tem Heagel – Aye, Banks – abstained. The Oath of Office was then administered by the City Clerk. Mayor Banks then presided over the meeting.

2. City Lot Development

Chad Weaver was absent.

3. Foster Brothers

Foster Brothers were absent

4. Block off Street

Council Member Durgin asked for the street to be blocked off for the Aquatic Center Inflatable Fun Days. Motion by Ryan to block off W. Main St, from Linden St. to Hwy 65 on August 5, 2018, second by Heagel and approved unanimously.

5. IDrive Support

Currently computer backup service the City of Manly uses is billed on an annual basis. Data Tech, the City's software company is offering this same backup computer service at no cost. Motion by Durgin to approve the backup service with Data Tech, second by Ryan and approved unanimously.

6. City Vehicles

A short discussion was held regarding the process for repairs and maintenance of the city vehicles.

7. Public Works Department

✓ City Park

Discussed was removing posts on the North side of City Park and also removing two trees.

Motion by Durgin to remove the posts and two trees from City Park, second by Behrends and approved unanimously.

✓ Blanch Street

Several options for the street were discussed. No action taken at this time.

✓ Discuss delinquent utility list

The delinquent utility list was discussed with past due bills required to be paid by September 15, 2018. Motion by Durgin to have past due bills paid in full by September 15, 2018 or the service would be shutoff, second by Behrends and approved unanimously. Also Council instructed the Deputy Clerk to send out letters notifying the past due accounts of the full payment date. City hall will not grant

any extension to avoid the shut off of water and persons asking for an extension will be referred to the Mayor.

8. City Facebook page

Discussed was the City's Facebook page. Motion by Durgin to inactive the City of Manly's page for a short time, second by Behrends and approved unanimously.

9. Garbage Route

Public Works Director Jordan McLaughlin informed the council that applicants had been interviewed and he recommends to the council Mark Martie and Desmond Denton for the two open positions. Motion by Durgin to hire Mark Martie at \$14.00 per hour and Desmond Denton at \$12.00 per hour with an increase of .75 per hour after a 90 day review and receiving his CDL, second by Behrends and approved unanimously.

10. Discuss Senior Citizen Request

Talked about was a request from the Senior Citizens to have their menu printed on the back of the City of Manly newsletter. The Council discussed some options including the Senior Citizens make their own menu copies to be sent with our newsletters.

11. Mayor/Council/Attorney/Clerk/Department Updates

The meeting was adjourned at 8:28 P.M.

The next regular meeting is scheduled to be held Wednesday, August 15, 2018 at 7:00 P.M.

Regan Banks
Mayor

Dee Dunbar
City Clerk