

MINUTES
REGULAR MEETING OF THE CITY COUNCIL

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Wednesday, November 15, 2017. The meeting was called to order a 7:00 P.M. by Mayor Pro tem Heagel. Council Members present were: Banks, Durgin, Leake and Ryan. Absent: Mayor Badker.

Mayor Pro tem Heagel asked for approval of the agenda. Motion by Durgin to approve the agenda with Olson Insurance moved to item #2 and the Closed Session moved to item #3, second by Ryan and approved unanimously. Mayor Pro tem Heagel asked for approval of the Consent Agenda including routine items, minutes of the regular meeting of November 1, 2017, claims paid from November 1, 2017 through November 15, 2017, per Resolution 2012-07, and claims to be paid from November 1, 2017 through November 15, 2017. Motion by Banks to approve the Consent Agenda, second by Durgin and approved unanimously.

Paid claims list - November 1, 2017 through November 15, 2017 - Per resolution 2012-07

IRS, fed/fica payroll 11/3	\$2638.66
IPERS, October	3269.30
Iowa Dept. of Rev., State W/H	764.00
Iowa Dept. of Rev., Sales Tax	1017.73
Miriah Whitehurst, website	<u>29.00</u>
TOTAL	\$7718.69

Fire

Alliant Energy, utilities	\$253.54
Centurylink, telephone	58.26
Mediacom, cable/internet	63.02
Menards, air compressor repair/batteries	50.14
Sandry Fire Supply, helmet light	<u>69.00</u>
TOTAL	\$493.96

Library

Alliant Energy, utilities	\$247.00
Ashley Hillson, books	29.01
Baker & Taylor, books	542.59
Centurylink, telephone	24.95
Demco, label protectors/DVD cases/rating-spine labels	99.73
Linda McCann, mileage	12.50
Marco, copier	28.75
Marilyn Pinta, books/DVD's	91.00
North Iowa Libraries Collaborating, Beacon System	1186.39
Schilling Supply Company, supplies	104.30
Staples, office supplies	3.00
SYNCB/AMAZON, DVD/Kindle book	25.53
VISA, postage/supplies/DVD/subscription/SRP	<u>343.97</u>
TOTAL	\$2738.72

Claims to be paid - November 1, 2017 through November 15, 2017

Blanchard Tree Service, stump removal	\$350.00
Menards, supplies	12.89
Iowa Rural Water, annual dues	275.00
AgSource, testing	342.00
Midwest Pipe Supply, water	540.05
WTSL, long distance	15.12
Mason City Recycling, recycling	715.30
Landfill of North Iowa, garbage	801.91
CarQuest, parts	187.90
Manly Junction Signal, publications	383.60
Alliant Energy, utilities	3738.86
Worth County Recorder, copy of deed	1.00
Worth County Engineer, fuel	870.45
Iowa Once Call, locates	18.00
VISA, training/website/supplies	981.48
Logan Butler, mileage	323.14
Marco, copier	<u>151.68</u>
TOTAL	\$9708.38

At this time the Public Forum was open.

No one spoke at public forum.

Public Forum was closed.

PUBLIC HEARING

At 7:03 P.M. Mayor Pro tem Heagel announced that this was the time and place for the public hearing for accepting proposal and to enter into a sale and development agreement with Foster Custom Homes LLC. No verbal questions or concerns from any citizens were heard. The city clerk reported the office had received no written oppositions. The Public Hearing was closed at 7:06 P.M.

Resolution 2017-30 – A resolution accepting proposal and to enter into a sale and development agreement with Foster Custom Homes, LLC for development of property located at 105 N. Broadway St., Manly, Iowa. Motion by Ryan to approve Resolution 2017-30, second by Leake. Roll call vote: all Ayes

2. Olson Insurance/Kris Woltzen

Updates regarding 2018 renewal rates for employee health and dental insurance were discussed by Kris. Motion by Banks to approve no changes to the plan for 2018, second by Durgin and approved unanimously.

3. CLOSED SESSION, IOWA Code Section 21.5 (i)

At 7:12 P.M., motion by Banks for the council to proceed into closed session pursuant to Chapter 21.5(i) Code of Iowa to evaluate the professional competency of an individual (s) whose appointment, hiring performance, discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual (s) request a closed session, second by Leake and approved unanimously. Council Member Ryan left at 7:35 P.M. Council reconvened at 8:01 P.M.

4. Motion by Ryan to approve the minimum requirements for a development agreement at 105 S. Broadway St. with Foster Custom Homes, LLC., second by Leake and approved unanimously.

5. The City Council directed the City Attorney to draft a development agreement and deed for the property located at 105 N. Broadway St.

6. Discuss and take action on abstract for property

City Attorney informed the council there was no abstract for the property located at 105 N. Broadway St., Manly, Iowa. An estimate for a new abstract will cost \$850.00. Several options were talked about. No action taken at this time.

7. Resolution 2017-31

City Attorney, Tom Meyer has completed additional duties as part time City Administrator. This Resolution is setting his pay back to his position as city attorney. Motion by Banks to approve Resolution 2017-31, second by Durgin. Roll vote: all Ayes.

8. Designate winter holiday schedule

Motion by Durgin to approve the Holiday schedule on Monday, December 25th and Tuesday, December 26th, second by Banks and approved unanimously. City Hall Office will be closed.

9. Review citizen complaint

The Council reviewed a complaint by citizen and instructed the clerk to inform the insurance company.

10. Purchase digital readers (non-budgeted item)

Discussion was held regarding the purchase of additional digital readers. No action taken

11. Resolution 2017-32

A Resolution appointing Jordan McLaughlin as Public Works Director. Motion by Leake to approve Resolution 2017-32, second by Durgin. Roll vote as follows: Ayes, Durgin, Leake & Banks. Nays, Mayor Pro tem Heagel.

12. Discuss procedures for Public Works Department.

No action taken.

13. Mayor/Council/Clerk Updates

The meeting was adjourned at 9:02 P.M.

The next regular meeting of Manly City Council is scheduled to be held Monday, December 4, 2017 at 7:00 P.M.

Scott Heagel
Mayor Pro tem

Dee Dunbar
City Clerk