

*MINUTES*  
*REGULAR MEETING OF THE CITY COUNCIL*

The City Council of the City of Manly, Iowa met in regular session in City Hall Council Chambers on Monday, December 3, 2018. The meeting was called to order at 7:00 P.M. by Mayor Banks. Council Members present were: Durner, Durgin and Behrends. Absent: Council Member Hegel and Ryan.

Mayor Banks asked for approval of the agenda. Motion by Behrends to approve the agenda, second by Durner and approved unanimously. Mayor Banks asked for approval of the Consent Agenda: including routine items, minutes of the regular meeting of 11/15/2018. Mayor Banks announced a motion was overlooked from the November 15, 2018 minutes. Inadvertently omitted was a motion by Durgin, to approve using the revenues from the sale of the old city truck to purchase accessories for the new city truck, second by Behrends and approved unanimously. Approval of claims paid from 11/16/2018 through 11/30/2018, per Resolution 2012-07, claims to be paid from 11/16/2018 through 11/30/2018. Motion by Durgin to approve the Consent Agenda, with the amendment to the minutes of 11/15/2018, second by Behrends and approved unanimously.

**Paid claims list – November 16, 2018 through November 30, 2018 – Per resolution 2012-07**

IRS, fed/face 11/16 payroll	\$2,591.78
IA Dept. of Rev., Excise tax	867.19
IA Dept. of Rev., Sales tax	124.65
IA DNR, annual water use fee	134.00
Alliant Energy, utilities	3,247.50
Well mark, insurance premium	4,781.41
Principal Financial, insurance premium	60.42
Delta Dental, insurance premium	<u>631.16</u>
TOTAL	\$12,438.11

**Fire**

Electronic Engineering, new engine radio install	\$923.25
J & J Machining, 801 shelf/shield	1,286.31
Menards, 801 supplies	231.98
Alliant Energy, utilities	360.31
CenturyLink, telephone	62.94
Electronic Engineering, moved intercom system	35.00
Mediacom, cable/internet	68.02
Worth County Engineer, fuel	135.95
Sundry Fire Supply, replaced valve 805	450.45
Tone, shelf brackets	67.60
VISA, 801 supplies/EMS meds/fuel key	<u>127.46</u>
TOTAL	\$3,749.27

**Claims to be paid – November 16, 2018 through November 30, 2018**

Source, testing	\$510.50
Menards, supplies	170.24
Fastenal, snow vehicle maintenance	8.65
Iowa One Call, locates	34.30
Midwest Acute, council chambers camera installation	287.50
Logan Butler, cell phone reimbursement	15.00
Regan Banks, cell phone reimbursement	30.00
Municipal Supply, touch pads	279.36
Central Iowa Distributing, towels	77.00
BMC Aggregates, rock	148.23
CenturyLink, telephone	424.06
Staples, office supplies	331.58
All Things Advertising, website	29.00
Floyd & Leonard, vehicle maintenance	298.97
Petro blend, filters	8.36
House of Sports, vehicle maintenance	30.00
ACCO, chemicals	2,227.10
US Cellular, cell phone	116.09
Central Lock Security, padlocks	111.69
Mason City Recycling, recycling	648.60
NIACOG, CDBG Payment #6	750.00
Mike's Repair, Pool-utility shed	2,000.00
Aaron Pals, PD-cell phone reimbursement	30.00
Cameron Cure, PD-cell phone reimbursement	<u>30.00</u>
TOTAL	\$8,596.2

**At this time the Public Forum was open.**

One citizen spoke at the public forum.

**Public Forum was closed**

## **NEW BUSINESS**

### **1. Public Hearing**

At 7:07 P.M., Mayor Regan Banks announced, as per published notice, that this was the time and place for a Public Hearing on the status of funded activities for the City of Manly Housing Rehabilitation Program. The Program is being funded by a \$237,500 CDBG grant awarded by the Iowa Economic Development Authority (IEDA) in June of 2017, and by \$15,000 in local match funds contributed by the City of Manly. The funds are being used to rehabilitate owner-occupied homes in the community.

Prior to the Public Hearing no comments, oral or written, were received by the City. However, Steve Wendt from the North Iowa Area Council of Governments (NIACOG), gave several comments pertaining to the grant program. Wendt's comments included a general description of the accomplishments to date. Wendt stated that the rehabilitation projects on 2 homes included in the program were nearing completion. Wendt further stated that the rehabilitation of 3 more projects will be underway soon, and it is anticipated that the rehabilitation work on the final 2 projects will be underway in the Spring of next year (the homeowners for these final 2 projects have been selected), All projects will be completed well before the CDBG contract end date with the City – June 30, 2020. Wendt also commented that upon completion of the program, the City will have exceeded its 6 unit original performance target by at least 1 home, as 7 homes will be rehabilitated. A summary of grant and local match expenditures to date was also presented. To date, \$34,937 in CDBG grant funds has been drawn down or requested, but upon completion of the remaining projects, it is forecasted that approximately \$226,000 in total grant funds will be expended. Also to date, \$3,750 of the City's \$15,000 total local match obligation has been expended. The City's remaining local match obligation of \$11,250 will be expended over the next 15 months as the remaining projects are completed. Wendt also commented on other changes to the original project budget as shown by a breakdown of the final costs expended or estimated to be expended on each of the homes that that are being rehabilitated in the grant program.

Wendt also commented on the main objective of the City of Manly Housing Rehabilitation Program, which is to increase the supply of safe and sound housing, in the selected target area, for low to moderate income (LMI) households. In this regard, Wendt showed the target area map from which all of the assisted homeowners are selected, and also showed the income limits (LMI) for the Program. Wendt further stated that all homeowners assisted in the Program have or will meet these limits. Wendt then fielded questions from those in attendance, and one question was asked: how the City's local match rehabilitation funding was allocated among each of the projects. Wendt stated that although the average funding is \$1750 per project, actual allocation is based on need or cost.

Being no further discussion, comments, or questions, Mayor Banks adjourned the Public Hearing at 7:30 P.M.

### **2. Public Hearing**

At 7:33 Mayor Banks announced, as per published notice, that this was the time and place for a Public Hearing for accepting proposal and to enter into a sale and development agreement with Chad Weaver Construction Co. No verbal questions or concerns from any citizens were heard. The City Clerk announced prior to the Public Hearing no comments oral or written were received by the City. Mayor Banks closed the Public Hearing at 7:35 P.M.

**Resolution 2018-32-** A Resolution accepting proposal to enter into a sale and development agreement with Weaver Construction Co. for development of property located at 140 E Walnut St., Manly, and Iowa. Motion by Behrends to approve Resolution 2018-32, second by Durgin. Roll votes: all Ayes.

**3. Olson Insurance/Kris Woltzen**

Updates regarding the 2019 renewal rates for employee health and dental insurance were discussed by Kris. Motion by Durgin to approve no changes to the plan for 2019, second by Durner and approved unanimously.

**4. Public Works Department**

Discussed was lift station cleaning along with pressure grouting of one (1) Lift station in the City. Motion by Behrends to approve both proposals from Visa-Sewer, second by Darner and approved unanimously.

Also, a training session in Ventura, Iowa was discussed. Iowa Rural Water Training is hosting a free training workshop. Motion by Behrends to approve the Public Works Director and Assistant Public Works Director to attend the free training session on December 4, 2018, second by Durgin and approved unanimously.

Also, talked about was a commercial snow blower and trailer. No action taken.

**5. Waste Management**

Some additional questions by council members were asked in regards to the recycling pickup. Mayor Banks will call Waste Management tomorrow. Motion by Durner to grant Mayor Banks the authority to sign the contract after talking with Waste Management and receiving the answers the council asked about, second by Durgin and approved unanimously.

**6. Ordinance 03-2018**

An Ordinance amending the service fee per resident for recycling pickup. The recycling fee will increase to \$4.95 per month per resident. The container will be provided at no cost to residents and all recyclables can be placed in the same container – no separation of recycling material is required. No action was taken on Ordinance 03-2018 until further information was obtained by Mayor Banks.

**7. Resolution 2018-30**

A Resolution to remove the special assessment location at 215 E Main Street, Manly, Iowa. Motion by Durgin to approve Resolution 2018-30, second by Behrends. Roll votes: all Ayes.

**8. Resolution 2018-31**

A Resolution applying delinquent utility charges to property taxes at 215 E Main Street and 224 W North St., Manly, IA. Motion by Behrends to approve Resolution 2018-31, second by Darner. Roll votes: all Ayes.

**9. Home Rule Proclamation/Iowa League of Cities**

Motion by Durgin to pass the Proclamation marking the 50<sup>th</sup> anniversary of Home Rule in Iowa, second by Durner and approved unanimously. The Iowa League of Cities is hoping every city in Iowa will pass this proclamation. In 1968, the Home Rule Amendment was passed by the citizens of Iowa and constitutionalized local control in the state. This transitioned Iowa from a Dillon's Rule state, where local government powers are derived exclusively from the state legislature, to a Home Rule state where local government powers are derived from the State Constitution.

**10. Mayor/Council/Attorney/Clerk/Department Updates**

The meeting was adjourned at 8:01 P.M.

*The next regular meeting is scheduled to be held Monday, December 17, 2018 at 7:00 P.M.*

Regan Banks  
Mayor

Dee Dunbar  
City Clerk

